



Celebrating Success Awards 2025

Staff nomination form

Please only use this form if you work for NHS Lothian and would like to nominate a fellow colleague or team for an award.

If you are a member of the public or patient wanting to nominate a health hero please use the public nomination form.

Guidelines for writing your nomination:

- You can enter more than one category but you must submit a separate form for each
- All abbreviations should be explained in full the first time they are used
- Supporting documents outwith the nomination form will not be accepted
- Check you have completed the form in full and then email it to loth.celebratingsuccess@nhs.scot
- All submissions must be received by **Friday 11 April 2025**.

Please turn over

Your Details (PLEASE COMPLETE IN BLOCK CAPITALS)

Please enter YOUR contact details as the person making the nomination below:

First name

Surname

Job title

Service, department, practice or team

Site or location

Telephone (direct dial or extension if possible)

Mobile number if possible

Email address

Please tick to confirm that you understand that if your nomination is shortlisted it will be featured on the NHS Lothian website and social media and you may be contacted by the Communications Team for more information.

Please turn over

Category (PLEASE COMPLETE IN BLOCK CAPITALS)

Please choose which category you are nominating in. If you want to nominate in more than one category you must complete a separate form for each category.

Please make sure you have read the award descriptions and select the category that is best suited to your nomination.

Some categories are open to individuals or teams only and others are for staff working in specific areas of NHS Lothian.

The Tom Waterson Support services award is only open to staff working in portering, catering, domestic services, laundry, estates and facilities, hospital sterilisation and decontamination.

Please choose which category you are nominating in:

Team of the Year

Caring Champion of the Year

Staff Member of the Year

Leadership Excellence Award

Voluntary Service Award

Lynn Jackson Nurse of the Year Award

Best Example of Quality Innovation and Productivity

Young Achiever Award

Respect for Others Award

Chair's Award

Tom Waterson Support Services Award

Is this entry being nominated separately in any other category?

YES

NO

Please turn over

Who are you nominating? (PLEASE COMPLETE IN BLOCK CAPITALS)

Please provide details for your nomination ensuring the correct names and spelling.
Any abbreviations should be typed out in full.

Please provide the first name and surname of the INDIVIDUAL or the full name of the TEAM you are nominating

If you are nominating a team please also give the name of the lead contact to send correspondence to:

First name

Surname

Job title of individual or team contact

Department/Practice/Service

Site or location:

Telephone number

(direct dial or extension if possible)

Mobile number if possible

Email address:

Please turn over

Why are you nominating them?

In no more than 500 words, provide a brief description of the individual / team's work and the way in which their contribution is exemplary?

Please provide examples of how they meet the specific criteria in the category description and any other evidence requested.

For specific projects please provide a brief description of the project outlining the reasons it was started, any objectives, how outcomes were measured and the way in which it is exemplary.

Please turn over

Thank you

For more information about the Celebrating Success Awards visit:
news.nhslothian.scot/celebrating-success/

Nomination Form
Closing Date – Friday 11 April 2025

